

Order #: _____

tell us abey... Order Form

Salesperson _____

Date ___/___/___

User Info

User Name			Display Name On Software		
User Address					
User City			User State		User Zip Code
User Phone # ()- -			User Fax # ()- -		
User Contact E-mail					
Additional (school, grade, teachers, therapists, doctors) _____					

Purchaser Info

Shipping Same? Yes <input type="checkbox"/> No <input type="checkbox"/>					
<i>If No, Fill In Below</i>					
Purchaser Name					
Billing Address					
Billing City			Billing State		Billing Zip Code
Purchaser Phone # ()- -			Purchaser Fax # ()- -		
Purchaser E-mail					
Purchase Order Number					
Credit Card Type			Credit Card Number		
Credit Card Expiration			Credit Card Code		

Purchaser ID _____

Purchaser Initials _____

Location 1: _____
(home, school, travel)

Hardware

Computer		Screen	
Microcomputer	Yes <input type="checkbox"/> No <input type="checkbox"/>	User Screen Size (circle one)	Yes <input type="checkbox"/> No <input type="checkbox"/> 20" 24"
Laptop Size (circle one)	Yes <input type="checkbox"/> No <input type="checkbox"/> 17" 19" 20" 21" 23"	Content Screen With Stand Size (circle one)	Yes <input type="checkbox"/> No <input type="checkbox"/> 20" 24"
Netbook (10")	Yes <input type="checkbox"/> No <input type="checkbox"/>	Touch Screen (23")	Yes <input type="checkbox"/> No <input type="checkbox"/>
None? Windows Version (circle one)	Yes <input type="checkbox"/> No <input type="checkbox"/> XP Vista 7 8	Software Back Color (circle one)	dark blue dark purple dark red dark gray black
<i>*If none, get initials that they will call for assistance with installations on their PC</i>			
Switch Array None (touch screen) <input type="checkbox"/>		Printer None (existing printer) <input type="checkbox"/>	
44" Yes <input type="checkbox"/> No <input type="checkbox"/>	28" Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>If no printer specify model to be used for driver installation</i>	
Paint Color (circle one)	blue red pink green lavender custom _____	Paint Color (circle one)	blue red pink green lavender custom
	purple grey blue pink orange black custom _____		purple grey blue pink orange black custom _____
Pads Color (circle one)		HP Inkjet	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Label Printer	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Case		
		44" Sleeve	Yes <input type="checkbox"/> No <input type="checkbox"/> Color: _____
		28" Sleeve	Yes <input type="checkbox"/> No <input type="checkbox"/> Color: _____
		28" with Netbook Sleeve	Yes <input type="checkbox"/> No <input type="checkbox"/> Color: _____

Purchaser Initials _____

Location 2: _____
(home, school, travel)

Hardware

Computer		Screen	
Microcomputer	Yes <input type="checkbox"/> No <input type="checkbox"/>	User Screen	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Size (circle one)	20" 24"
Laptop	Yes <input type="checkbox"/> No <input type="checkbox"/>	Content Screen With Stand	Yes <input type="checkbox"/> No <input type="checkbox"/>
Size (circle one)	17" 19" 20" 21" 23"	Size (circle one)	20" 24"
Netbook (10")	Yes <input type="checkbox"/> No <input type="checkbox"/>	Touch Screen (23")	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Software Back Color (circle one)	dark blue dark purple dark red dark gray black
Switch Array None (touch screen) <input type="checkbox"/>		Printer None (existing printer) <input type="checkbox"/>	
44" Yes <input type="checkbox"/> No <input type="checkbox"/>	28" Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>If no printer specify model to be used for driver installation</i>	
Paint Color (circle one)	blue red pink green lavender custom _____	Paint Color (circle one)	blue red pink green lavender custom
	HP Inkjet		Yes <input type="checkbox"/> No <input type="checkbox"/>
Pads Color (circle one)	purple grey blue pink orange black custom _____	Pads Color (circle one)	purple grey blue pink orange black custom
	Label Printer		Yes <input type="checkbox"/> No <input type="checkbox"/>
Case			
		44" Sleeve	Yes <input type="checkbox"/> No <input type="checkbox"/> Color: _____
		28" Sleeve	Yes <input type="checkbox"/> No <input type="checkbox"/> Color: _____
		28" with Netbook Sleeve	Yes <input type="checkbox"/> No <input type="checkbox"/> Color: _____

Purchaser Initials _____

Software

E-mail	Is there a Gmail account? Yes <input type="checkbox"/> No <input type="checkbox"/>	E-mail address		
		Password		
	<i>*If password not given, get initials that they will call for assistance to upload e-mail address book</i>			
	If no Gmail exists, would they like one? Yes <input type="checkbox"/> No <input type="checkbox"/>	Three Names to Try		1
			2	
			3	
Facebook	Is there a Facebook account? Yes <input type="checkbox"/> No <input type="checkbox"/>	Facebook Name		
		Password		
	<i>*If password not given, get initials that they will call for assistance with setup to post by e-mail</i>			
	If no Facebook exists, would they like one? Yes <input type="checkbox"/> No <input type="checkbox"/>	Three Names to Try		1
			2	
			3	
Blog	Is there a blog? Yes <input type="checkbox"/> No <input type="checkbox"/>	Blog Name		
		Password		
	If there is no blog, would they like one? Yes <input type="checkbox"/> No <input type="checkbox"/>	Three Names to Try for a Blogspot Blog		1
				2
			3	
Kindle	Is there a Kindle? Yes <input type="checkbox"/> No <input type="checkbox"/>	If no Kindle, would they like one? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Connectivity	TUA keeps its own address book. Should we import your Gmail address and you will need to update? Yes <input type="checkbox"/> No <input type="checkbox"/>			
	Is there anything else you need it to do? _____			

Ergonomics

Sits with assistance	Sits independently	
Stands with assistance	Stands independently	
Walks	Gaze (up, down, left, right, N/A)	
Best access points _____ _____ _____ _____		

Permissions

May we use the passwords you provide to configure your system?	Yes <input type="checkbox"/> No <input type="checkbox"/>
May we set up accounts for you as stated above?	Yes <input type="checkbox"/> No <input type="checkbox"/>
May we speak with teachers/therapists/doctors about your use of the system?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are there restrictions to our communications that you would like? Yes <input type="checkbox"/> No <input type="checkbox"/>	Please explain _____ _____ _____ _____

For a user who is underage, get parent permission.

For a user who cannot initial but can speak or write, get a witness and have them sign.

For a user who cannot speak or write, use discretion and describe the method of discerning permission.

Signature of User or Parent

Names of User or Parent

Witness (If Needed) Signature

Witness Name

Signature of Purchaser

Name of Purchaser

Purchaser Initials _____

PURCHASE ORDER TERMS AND CONDITIONS

Effective January 2013, all Purchaser orders for Products shall be subject to these terms and conditions and, if applicable, an authorized quotation issued by Tell Us Abey (TUA). Such order, if accepted by TUA, shall have significance as a reference document only. The parties hereby agree that these terms and conditions shall govern and control the relationship between TUA and the Purchaser and that the terms and conditions contained herein shall supersede the terms and conditions contained in a Purchaser -issued order. TUA reserves the right to refuse orders in its sole discretion, or to accept such orders on a separate contract form or to limit the types and amounts of Products ordered.

1. **Prices:** Prices of Products shall be the then current prices for such Products in effect at the time of TUA acceptance of an order and in accordance with an authorized and valid TUA quotation. Prices quoted are valid for 30 days. Prices are exclusive of all charges or levies of any nature including all federal, state, municipal or other governmental excise, sales, use, occupational or like taxes now in force or enacted in the future and, therefore, are subject to an increase in amount equal to any tax TUA may be required to collect or pay upon the sale or delivery of products purchased. If a certificate of exemption or similar document is required in order to exempt the sale from sales or use tax liability, customer will obtain and furnish evidence of such exemption at time of placement of order. All prices are subject to adjustment on account of changes in specifications, quantities, shipment arrangements, and the like or the inclusion of terms and conditions which had not been part of any valid price quotation issued by TUA.

2. **TUA 100% Purchaser and User Satisfaction Guarantee:** We pride ourselves in producing the finest quality products with a 100% guarantee against defects and workmanship.

3. **Rush Orders:** Rush charges may apply, and all rush orders must be approved by TUA.

4. **Shipping:** All shipping by UPS Ground unless previously requested by customer. Shipping and handling charges will be added to invoice. Please supply complete street address and contact phone number.

5. **Production and Shipping Lead times:** All production and shipping times are estimates only and are subject to change due to unforeseen cause including interruption in the supply chain. TUA will not be responsible for any guaranteed shipments that are delayed due to reasons beyond our control. TUA does stand behind all our products and delivery dates we agree to in the original purchase orders agreed to by TUA.

6. **Transit Delays:** TUA will not assume responsibility for time delays in transit. Factory responsibility ceases when merchandise is picked up by carrier / shipper. All claims must be made directly to carrier.

7. **Pricing:** Subject to change without prior notice.

8. **Canceled Orders:** TUA is a custom manufactured product. As such, orders that have gone into production may not be cancelled by the Purchaser. No refunds will be given.

9. **Return Policy:** TUA is a custom manufactured product and as such may not be returned.

10. **Payment Terms:** 75% down payment, 25% at time of shipping.

11. **Credit Cards Accepted:** Visa, MasterCard, American Express.

12. **Colors:** Colors will not be exact. Slight variations in colors may occur. Every effort will be made to match colors as closely as possible.

13. **Hardware Warranty:** Computers, screens, printers, stands – 1 year full replacement with available hardware, including shipping. Switch arrays except pads – 1 year parts, labor and shipping. 4 years thereafter, parts and labor. Removable pads are subject to wear and tear, and replacements may be ordered and replaced by the customer. NOTE: color match on repairs and replacement pads may not be exact. TUA will make every effort to match the color as closely as possible. Warranty relates to functioning of product and doesn't also include scratches and chips in finish that may develop with normal use.

14. **Software:** TUA licenses a single user to put the personally customized software on as many computers as she/he uses. **Software is not transferable for any reason.** User may not share, lend, or re-sell the software. User is entitled to lifetime upgrades. User must request the upgrade, which will be personally customized and sent on a jump drive to facilitate upgrades on all of the user's hardware.

15. **Warranty:** TUA represents and warrants the customer that that all goods supplied (including all replacement items) will be free from defects in materials and workmanship; be suitable for the intended purposes and uses; and be free from all other defects whether patent or latent.

In addition to any remedies available to Purchaser at law or in equity, if requested by Purchaser, TUA shall, as soon as reasonably practicable, repair or replace all goods or re-perform all services, without additional cost or expense to Buyer, which are not in compliance with TUA's warranties.

TUA's representations and warranties provided for in the Purchase Order are in addition to and without prejudice to all other warranties, expressed or implied by law and otherwise, and shall survive acceptance of and payment for the Products and shall run to Purchaser and the User of its Products which have incorporated the Products supplied by TUA to Purchaser under the Purchase Order.

Purchaser Initials _____